

Principal Opening - Madonna del Sasso School, 20 Santa Teresa Way, Salinas, CA 93906

Madonna del Sasso School is the fully-accredited school of Madonna del Sasso Parish, with fall enrollment of 200 students in Preschool through Grade Eight and approximately 20 teachers and staff members. Madonna del Sasso School has a large facility including a student activity center, large field and multiple play areas. The school is seeking a dynamic, innovative and visionary principal to fulfill its mission to motivate, instruct and nurture children in the beliefs, practices and values of the Catholic community integrated with the highest standards of academic excellence.

QUALIFICATIONS

As the leader of the Faith Community of the school, the Principal shall:

1. Be a practicing Catholic, in good standing with the church, who has knowledge and understanding of the Catholic faith
2. Be deeply committed to the development of the faith life of teachers and students
3. Understand and be dedicated to the ministry of Catholic education

As a professional educator, the Principal shall:

1. Have a minimum of five years of experience in teaching and/or in administration (Catholic school experience preferred)
2. Hold a basic Catechetical Certification or adhere to the minimum requirements for Catechetical Certification as set forth by the Diocese of Monterey
3. Hold a Master's Degree with a minimum of 20 graduate hours with an emphasis in supervision, curriculum, instruction or other related education administration courses
4. Hold a valid California Standard Teaching Credential or its equivalent from another State
5. Hold a valid Administrative Credential*
6. Be proficient in educational technology, including the Microsoft Office Suite and Google Apps for Education, and have a willingness to integrate new technology into the curriculum
7. Have public relations and development skills to increase stakeholder relationships and to generate deeper involvement and excitement about the life and mission of Madonna del Sasso School
8. Have enrollment management and marketing skills to maintain healthy school enrollment
9. Have knowledge of school finances and the budgeting process

*Principals in the Diocese of Monterey who do not hold a current, valid Administrative Credential must complete the requirements for such a credential per State requirements and Diocesan policy within a period of time mutually agreed upon with the Superintendent of Schools.

SALARY

Salary for this position will be determined according to the school's salary schedule. Benefits include pension plan, social security, and health insurance.

SUPPLEMENTAL QUESTIONS

As part of the application process, principal candidates are asked to submit written responses to the following:

1. Describe your basic philosophy of education. What are the beliefs that guide your actions as an administrator?
2. Why do you wish to work in a Catholic School?
3. What purpose(s) do you feel Catholic Schools fulfill?
4. What are the most important characteristics of an effective Catholic School?
5. What contribution can you personally make to a school's goals?

APPLICATION PROCEDURES

Please submit the following:

- cover letter addressed to Rev. Greg Sandman
- resume
- at least 3 letters of recommendation
- answers to supplemental questions

via email to Mimi Schwertfeger, Administrative Assistant, Department of Catholic Schools at mschwertfeger@dioceseofmonterey.org

Application deadline: February 15, 2020

Position begins July 1, 2020